

Access the Library Online!



www.chathamlib.org

You are able to access your account online. This allows you to review items checked out; determine return dates; and renew or request items conveniently from your home, office or wherever internet access is available to you.

This feature requires a four digit PIN. Request a PIN from the circulation desk at any time.



Library Hours

Monday - Thursday	9 a.m. - 8 p.m.
Friday	9 a.m. - 5 p.m.
Saturday	9 a.m. - 4 p.m.
Sunday	Closed



Guide to Your Library!

600 E. Spruce Street
Chatham, IL 62629

(217) 483-2713
(217) 483-2361 (FAX)
www.chathamlib.org

The Library is for all ages!

- ◆ Adult Reading Program starting every January
- ◆ Three Adult Reading Book Groups that meet monthly:
 - ◆ Bite into a Good Book
Both Non-Fiction and Fiction books
 - ◆ The Outer Edge
Sci-Fi/Fantasy books
 - ◆ Tuesday Evening Book Group
- ◆ Midday Movies
- ◆ Computer Classes
- ◆ Adult Programs throughout the year
- ◆ Study rooms and Meeting room space available upon request.

Opal Lee Chatham Local History Genealogy Room

Patrons interested in Local History or Genealogy have access to materials related to Chatham and Genealogy research. Books, microfilm and computer databases are among the materials available.



Children Services

- ★ Baby Talk Lap Sit for parents and tots (NB-36 mos.) on Tuesdays at 9:45 and 10:45 a.m.
- ★ Preschool Story time for 3-5 year olds on Fridays at 10:15 a.m.
- ★ Family Evening Story time on Thursdays at 6:30 p.m.
- ★ Children's summer reading program
- ★ Teen summer reading program
- ★ Teen Trivia Night

And much, much more!



The Jessica Hay Children's Area has a children's library, puppet show stand, Peek-A-Book station, and seating for parents and guardians.

The children's area also has books, computers, puzzles, board games, books on CD and DVDs and more.

WELCOME TO THE LIBRARY!

Who May Use the Library?

Library services are available to all residents of the Ball-Chatham School District..

Residents of Capital Township who are Lincoln Library Patrons may use our library using their Lincoln Library card.



How Do I Get A Card?

Library cards are issued at the Library free of charge. An I.D. with a current address is required. The original card will be renewed every three years at no cost. Lost card replacement fee is \$1.00.

Who Runs the Library?

An elected 7-member Board of Trustees manages the Library. A Director supervises 8 full-time and 21 part-time librarians and 4 high school/college students.

Borrowing Policy

Patrons can borrow up to a maximum of 100 items. However, the patron is responsible for every item borrowed until returned. Adult Reference materials may not be checked out. Items may be returned in the outside book drop or inside the Library unless specified otherwise.

Loan Periods

Books, magazines, audio books, music CDs and visual materials may be borrowed for 2 weeks. Puzzles may be checked out for 2 months.

Renewals

You may renew in person, by phone, or on our website. Most items from our Library may be renewed twice if there are no outstanding requests for the item. We cannot renew items that have a hold placed on them or inter-library loans. Renewal items are dependent on home library policy.

Fines

\$.05 per day on juvenile and young adult items, with a maximum of \$1.00 per item

\$.10 per day on adult materials, with a maximum of \$3.00 per item

Fines must be paid to under \$5.00 before checking out materials.

What Services Do You Offer?

- ◆ A growing book collection of 85,000
- ◆ E-Mail notification for requested items and Pre-Overdue reminder sent out three days before items are due back.
- ◆ Borrowing within the Illinois Heartland Library SHARE System.
- ◆ Professional reference librarians that are happy to answer your questions in person or through email.
- ◆ A quarterly newsletter detailing our programs, events and Library news.
- ◆ Large Print books, the IL State Library talking book collection and assistive technologies for patrons who are visually or hearing impaired.
- ◆ Borrowing of E-Books through Library on the Go and 3M Cloud Library System.

Computer Lab

Patrons 16 years of age and older, and those 12 - 15 with signed parental waivers can use the Internet. Microsoft 2013 Office is also on each computer. Laptops are also available for in the library use.

Waivers must be obtained and signed by parent or guardian. Valid ID is required before use of computers or laptops.



How Can I Be Involved?

Library Board

Library Board meetings are held every third Monday of the Month. The public is invited.

The Friends of the Library

The Friends of the Library volunteer time and raise money to support Library programs and services. Fundraisers include the Bank & Trust Café and Bahlow Bookstore, Bi-Annual Book & Bake Sales and a Murder Mystery Play. The Friends also perform special projects for the Library and coordinate the Homebound Book Delivery Program.

Volunteer opportunities are available! Ask any staff member for more information on how to become a Friend of the Library.

Yearly memberships begin at \$5.00.

Library Foundation

The Library Foundation's purpose is to support and promote the resource, programs and services of the library by overseeing investment of an endowment fund through cash contributions, endowments, life estates, investment contributions or donations.