

**CHATHAM AREA PUBLIC LIBRARY DISTRICT**  
**BOARD MEETING AGENDA**  
Monday, October 21st 2024 7:00 PM

- I. Board Meeting Called to Order
- II. Recognition of Visitors / Public Comments  
Any person may comment on issues or ask questions of the Board, subject to reasonable constraints. The individuals appearing before the Board are expected to identify himself or herself and be brief. Comments shall be limited to five minutes.
- III. Approval of Minutes –
  - Regular Board Meeting Minutes – September 16<sup>th</sup>, 2024
  - Focus Group Meeting Minutes – September 28<sup>th</sup>, 2024
  - Focus Group Meeting Minutes – October 2<sup>nd</sup>, 2024
  - Special Meeting Minutes – October 14<sup>th</sup>, 2024
- IV. Treasurer’s Report / Review of Payments /APPROVAL
- V. Reports
  - A. Library Director’s Report/APPROVAL
  - B. Friends of the Library Report
  - C. Library Foundation Report
  - D. Art Committee Report
  - E. ILA Report
  - F. Tax Receipts Update
  - G. Other
- VI. Unfinished Business
  - A. Building Repairs, Financial and Referendum Planning / DISCUSSION
  - B. Other
- VII. New Business
  - A. Referendum Ordinance No. 2025-4 / REVIEW
  - B. FY25 Audit firm / APPROVAL
  - C. Levy & Assessment of Taxes Ordinance No. 2025-3 / APPROVAL
  - D. 1-60 Confidentiality of Library Records /APPROVAL
  - E. 1-70 Freedom of Information Act / APPROVAL
  - F. 1-80 Board of Trustees Ethics Statement / APPROVAL
  - G. Per Capita Requirements: Serving our Public 4.0 / REVIEW
    - a. Chapter 8: System Member Responsibilities and Resource Sharing
    - b. Chapter 9: Public Services: Reference and Reader’s Advisory Services
    - c. Chapter 10: Programming
  - H. Other
- VIII. Announcements
  - A. Next Board Meeting: November 18th, 2024
- IX. Adjournment